



Mangawhai Lions Food & Wine Festival

Saturday 15 March 2025

Food Vendor Application Form

Please complete and return to: Chris Dixon

Email: chris@dixon.kiwi.nz

All prices below are exclusive of GST

Please describe all products to be sold on the day:, DF,GF, V options
(Provide as a separate attachment)

Please provide a blurb for promotional purposes and an image of your set up :
(Provide as a separate attachment)

SITE REQUIREMENTS: please indicate meterage required

3 METRES—Minimum \$100 (3m x 3m site) includes 4 complimentary staff tickets \$

6 METRES—\$200 (6m x 3m site) includes 6 complimentary staff tickets \$

9 METRES—\$300 (9m x 3m site) includes 8 complimentary staff tickets \$

EXTRA Staff Ticket (s) required

We require # extra tickets for extra staff onsite @ \$30 per ticket \$

No vendor staff to consume alcohol on site. Vendors will be clearly identified by a vendor wristband

TOTAL payment made \$

NO registration is confirmed until full payment has been received!

NAME:

SIGNATURE:

Payment to: Mangawhai Lions Club Project A/C

Particulars: Vendor Name/Trading Name

Account Details : Westpac: 03-0481-0041208-01

UNDERTAKINGS: We acknowledge and accept the undertakings and responsibilities of both parties as noted in "Notes to Vendors"

Trading Name:

Vendor Name:

Vendor Email:

Vendor Contact No:

Do you hold a current mobile food trader permit? YES With which Council?

Licensee Name:

Permit No:



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Notes to Vendors

Firstly, thank you for being a part of this amazing event! We have put many processes in place to help with us running a professional, smooth event and while abiding by all our Health and Safety permits.

We appreciate market conditions are difficult at present so we have kept our site costs low. ALL profits from this event will go to support our local community, so if you've had a profitable day we would welcome a koha to increase the charitable funds!

The venue is the Mangawhai Domain, 75 Moir St, Mangawhai. Vendor gates open at 10.00 am and will close at 1.00 pm.

SET UP TIME : 11.00 am to 1.00 pm

EVENT OPEN : 2.00 pm to 7.00 pm

PACK DOWN : 7.00pm

This is an R18 event, all event staff MUST be over 18 years of age NO EXCEPTIONS

You will be met by a Lions team member at the vendors entry gate who will sign you in and advise you where to set up. Due to the time frame and limited access space, there can be NO deviating from where you will be asked to set up.

Please come 100% self-sufficient with everything you need for the event: Your own power/gas are required (NO generators provided). Please note all generators are to be isolated away from foot traffic and thoroughfare. Peg/Cable covers must be used to ensure all generator cables are safe and pegged to the ground.

If you are using a naked flame on site you MUST have a fire extinguisher at your stall.

NO food prep waste or food prep packaging is to go into the event rubbish bins. Please take away with you, failure to do so will result in not being able to return to following years shows. To follow our waste management plan required by Council, please ensure you are using eco-friendly packaging. Please ensure you have a current fire extinguisher and or fire blanket on site with you.

A Council Mobile Vendors Certificate must be visible KAIPARA DISTRICT COUNCIL advised they will be onsite on the day undertaking inspections for the above.

No vendor staff to consume alcohol on site. Vendors will be clearly identified by a vendor wristband which must be worn throughout the event.

Safety is Paramount! THERE IS A MAXIMUM OF ONLY ONE VEHICLE PER SITE and it must observe the 5km ph speed limit at all times. Please park your vehicle directly behind your own site throughout the day. Once the event begins there are NO vehicle movements permitted on the site. There is parking for all other vehicles at the main public carpark at the rear of the Domain. NOTE NO vehicles are to leave the grounds before 7.15 pm.

Mangawhai Lions Club will not take responsibility for bad weather, low attendance, or any other adverse eventuality which may impact on the financial success of the day, for any party.

All profits derived by the Mangawhai Lions Club, after all expenses have been paid, will go to the sponsored Charity(s) stated.

NO DOGS ALLOWED except working dogs (blind/deaf/disabled)